

GRADUATE COUNCIL MINUTES

Monday, March 23, 2009

3:30 pm

Council Members:

COB

Nabarun Ghose
Louann Cummings
John Wolper

COE

Mary Cameron
Gwynne Rife
Chris Moser

COHP

Laura Schmelzer
Jean Weaver* (A)
Sharon Walsh

COLA

Christine Tulley
John Leach (A)
Matthew Stolick

COS

Timothy Murphy
Bill Doyle
Mike Edelbrock

Chair: Gwynne Rife

Ex-Officio:

Tony Goedde, Registrar
Tom Dillon, Graduate Dean
Robert Schirmer, Library Director
Grant Wilkinson, Parliamentarian (A)
*Also Faculty Senate Liaison

Heather Riffle, Graduate and Professional Studies
Jill Gear, Director of Grants and Contracts Administration
Sara Hingson, Director of External Academic Affairs
Linda Osei, Graduate Student Representative

Chair, G. Rife, called the meeting to order.

G. Rife asked for a motion to approve the minutes of the February 16th meeting. S. Walsth made a motion to accept the minutes, seconded by T. Murphy. MOTION passed as noted.

Report of the Registrar

T. Goedde announced that the registration for the summer and fall is currently going on with few issues. Planning is now going on for graduation on May 2nd.

Report of the Graduate Student Representative

L. Osei noted that she is working with Dr. Dillon on the graduate student satisfaction survey to be presented at the next board of trustees meeting. T. Dillon added that the survey will remain somewhat unchanged from last year in order to compare like data. The plan is to get the survey to students in the next few weeks.

T. Dillon announced that the student representative applications were reviewed with Dave Emsweller, VP Student Services. There has been a selection and that person will be introduced at the next graduate council meeting.

Report of the Library Director

B. Schirmer announced OhioLink is now restored and working properly. However, funding for the program may be cut over the next few years. This means that there may be changes to what resources, journals, articles, ect. are offered.

A consultant will be coming to campus on April 19-21st to review literacy concerns that Shafer Library may have. For example, how and what is being accessed in the library and what is done with those resources. It will be good to have the feedback from an outside source to make sure the library is where it needs to be.

Report of the Director of External Academic Affairs

S. Hingson reported that HLC has reviewed and initially approved the Master of Physician Assistant proposal. The proposal will be moved to the HLC staff for final approval on April 6th. Academic Affairs should have a response before Easter regarding the final decision. There will be no visit from HLC to review the PA program.

On May 11 and 12th, HLC will visit to look at the removal of the stipulations to add new graduate programs. An itinerary is still being finalized and all parties involved will be notified. If the visit goes well, the proposal will go before HLC meeting in June for final approval.

Report of the Director of Grants and Contracts Administration

J. Gear reported that she is currently working with several faculty on various grant projects and collecting information on Professional Science Masters degrees.

Information is also being gathered on the Stimulus funding and if The University of Findlay will be eligible to receive any of the grant money.

Visits to various departments to give mini grant presentations have also been organized.

Report of the Graduate Dean

T. Dillon announced that the Graduate student standards committee has met and ranked the Graduate Assistantship positions. There were approximately \$90,000 more in requests than money available to fund. The students can begin to apply for those approved positions until April 1st.

T. Dillon has been meeting with faculty to get information out regarding Professional Masters degrees in Science and in Arts. The discussion is how to move in the direction to offer the degrees and to get assistance for possible funding.

HLC plans to visit on May 11 & 12th. Once the itinerary is approved, all will be notified if asked to meet with them while on campus. Feel that we have come a long way with the recommendations on creating a graduate entity.

Committee Reports

Curriculum:

J. Leach was absent. No report.

Faculty Standards:

M. Cameron reported that the committee has met to review and vote on an additional 11 applications. T. Dillon noted that there are more applications to review and vote on in the Graduate and Professional Studies office.

Student Standards:

N. Ghose reported that the committee had met to review student appeals. The pattern that seems to be emerging is the issue to finish the graduate degree within seven years. The committee had also met to review and rank the faculty requests for graduate assistantships.

Admissions and Recruitment:

J. Wolper reported that the committee has not met. They plan to meet in April to review actions taken and articulate observations on what has been changed and or accomplished since last year's activity. There have been several changes to international graduate student requirements and admission numbers and the competition from other local, state, and regional colleges and universities has been proliferating.

Research and Scholarship:

S. Walsh reported the committee had met and a copy of the third draft of common research project terms was given to the council for review.

The committee is also waiting on feedback from the other departments regarding how they define final projects to see if there is some consistency. The plan is to have enough feedback to vote on the proposal by May.

T. Dillon noted that this is not asking programs to change what they do, just to review their curriculum and better align them with the terms outlined in the document.

OLD BUSINESS

No Report

NEW BUSINESS

No Report

INFORMATION ONLY

There was a motion to adjourn at 4:45 pm.



Dr. Gwynne Rife, Chair

March 30, 2009

Date