

<b>Policy #:</b>	<b>Title:</b>	<b>Effective Date:</b>
Fac/Staff-003	Peripheral Procurement and Support	06/01/2008

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**Policy Description**— Procurement and support of all technology peripherals is the responsibility of Information Technology Services.

Financial responsibility for technology peripherals will be borne by the college or office requesting such equipment. Information Technology Services is not responsible for support of peripherals not procured through ITS.

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**Definitions**—

*Technology peripherals* include, but are not limited to: Printers—both network and local, scanners, mice, keyboards, computer equipment, smartphones and Personal Digital Assistants.

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**Rationale for Policy**— To help curb acquisition and support costs and promote the selection of the most effective technical solutions.

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**Responsible Department/Person**—Information Technology Services/Technology Support Services Manager

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**Reference/Related Information**—

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**Who should be notified about this policy**— Faculty and Staff

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**Issue Date:** 06/01/2008

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**Modification History**—