| Policy #: | Title: | Effective Date: |
|---|---|---|
| GEN-010 | Adobe Agreement Policy | 06/01/2008 |

**Policy Description—**Faculty, staff and students have the ability to procure Adobe software through The University of Findlay's (UF) Adobe Student Licensing Agreement. This agreement, signed every two years with Adobe, allows faculty, staff and students of The University of Findlay to purchase one copy of each Adobe product at special prices.

- Students must be enrolled in an accredited program at the university during the semester you are purchasing the software.
- Faculty, staff and students may purchase only one copy of EACH version of the licensed software identified in the Adobe order form.
- Purchase is for personal use and may not be sold or transferred to another person.

Throughout the year, these products can be purchased at the UF Bookstore.

**Definitions**

*Adobe Student Licensing Agreement*—Agreement, signed every two years with Adobe, allowing the University to sell select Adobe software.

**Rationale for Policy—**This policy is needed so that all students abide by the licensing guidelines in the University's Adobe Student Licensing Agreement.

**Responsible Department/Person—**Information Technology Services

**Reference/Related Information**—

**Who should be notified about this policy—**All UF faculty, staff and students

**Issue Date:** 06/01/2008

**Modification History—**