

Pay Dates Deadlines 2012

<u>Pay dates</u>		<u>Deadline Dates (End of working day)</u>	
Friday	January 13, 2012	Wednesday	January 4, 2012
Monday	January 30, 2012	Wednesday	January 18, 2012
Wednesday	February 15, 2012	Thursday	February 2, 2012
Wednesday	February 29, 2012	Friday	February 17, 2012
Thursday	March 15, 2012	Friday	March 2, 2012
Friday	March 30, 2012	Monday	March 19, 2012
Friday	April 13, 2012	Tuesday	April 3, 2012
Monday	April 30, 2012	Tuesday	April 17, 2012
Tuesday	May 15, 2012	Wednesday	May 2, 2012
Wednesday	May 30, 2012	Thursday	May 17, 2012
Friday	June 15, 2012	Monday	June 4, 2012
Friday	June 29, 2012	Tuesday	June 19, 2012
Friday	July 13, 2012	Tuesday	July 3, 2012
Monday	July 30, 2012	Tuesday	July 17, 2012
Wednesday	August 15, 2012	Thursday	August 2, 2012
Thursday	August 30, 2012	Friday	August 17, 2012
Friday	September 14, 2012	Wednesday	September 5, 2012
Friday	September 28, 2012	Tuesday	September 18, 2012
Monday	October 15, 2012	Tuesday	October 2, 2012
Tuesday	October 30, 2012	Wednesday	October 17, 2012
Thursday	November 15, 2012	Friday	November 2, 2012
Friday	November 30, 2012	Monday	November 19, 2012
Friday	December 14, 2012	Tuesday	December 4, 2012
Friday	December 28, 2012	Friday Tuesday	December 7, 2012 Estimated December 18, 2012 Actual
Friday	December 28, 2012	STUDENT PAYROLL	
		Hours worked 12/1 through 12/8/2012	
			December 10, 2012

FAC/STAFF PAYROLL

Direct deposit is mandatory. For new employees there is a prenote with your bank for direct deposit, therefore your first pay after I receive the direct deposit information will be in check form and those checks will need to be picked up by you in the Office of Human Resources.

STUDENT PAYROLL

Payroll through Higher One is mandatory. Please activate your OilerOne Card in order to choose your payroll preference.

The above deadlines are for submission of payroll information. These deadlines will be strictly adhered to and will not change unless notified.

Any faculty/staff payroll questions can be directed to Carole Spurgeon at X4871
Any student payroll questions can be directed to Kim Henley at X4804